

SPACE REQUIREMENTS WORKSHEET					This form must accompany SF-81, Request for Space.										PAGE		OF					
DEPT./BUREAU					PREPARED BY					CITY AND STATE												
AGENCY/OFFICE					TITLE					ORGANIZATIONAL UNIT DESCRIBED ON THIS PAGE												
DIVISION					DATE																	
(SEE INSTRUCTIONS, STANDARDS, AND SYMBOLS ON REVERSE.)																						
STANDARD WORKSPACE CODE	EMPLOYEE NAME OR SUPPORT SPACE		GRADE	SPACE TYPE	ENCLOSURE TYPE	SQUARE FEET REQUIRED	DESKS		CR or MTU	C	TABLES		STORAGE UNITS						COS- TUMER	MISC. EQUIPMENT		FOOTNOTE FOR REMARKS
	FUNCTIONAL TITLE						<div>D CD TDL UDL TDR UDR</div>	<div>TConf. T</div>			<div>TR-36 TR-42 TR-54</div>	<div>F</div>	<div>LF</div>	<div>LAT.</div>	<div>ST</div>	<div>BC</div>	<div>LS SS</div>	<div>CM-6 CM-12</div>	<div>DI SF TH TE</div>	<div>DB-5 DB-6 MC</div>		
PERSONS -- TOTALS -- SPACE			REMARKS:																			
GSA USE ONLY			STANDARD FORM 81-A (10-83) Prescribed by GSA FPMR (41 CFR) 101-17.101																			